

What's up With InfoTech?

infotech@umhb.edu

(254) 295-4658

www.umhb.edu/resources/technology.html

UNIVERSITY OF



MARY HARDIN-BAYLOR

FALL 2007 NEWSLETTER

UMHB STATION BOX 8005, BELTON, TX

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InfoTech welcomes new

Academic Technology Support Specialist

Sylvia Low joined InfoTech this past summer to provide academic technology support for faculty using the myCampus Learning Management System and other educational software.

Please join us in welcoming her to UMHB!

InfoTech Expands

Helpdesk Hours

In an effort to serve you better, InfoTech will offer evening phone support.

Fall 2007 phone support hours are:

Mon—Thu: 8am to 10pm

Fri: 8am to 5pm

Contact us at 295-4658

Classroom Technology Upgrades Abound

In an effort to enhance technology in classrooms across the UMHB campus, InfoTech has teamed up with UMHB Facilities and the Office of the Provost to outfit classrooms with much-needed technology upgrades.

Phase I of the project, completed during the summer and first part of the fall, called for upgrading 28 classrooms with ceiling-mounted data projectors and instructor-friendly teaching stations that will allow for instruction via desktop computer, laptop, VCR, DVD, and the Internet. Larger classrooms will also receive audio amplifiers.

Phase II of the project is scheduled for the summer of 2008. When complete, all classrooms on the UMHB campus will enjoy permanently installed technology to enhance learning and teaching goals.

In designing the layout, configuring the units, and evaluating the equipment needs, collaboration with faculty was essential. Members of the Dean's Council provided especially important feedback.

Shawn Kung, the Director of IT, who also served as the lead on this project, noted that "after we implement Phase II, all AudioVisual connectivity in the classrooms will be unified." Such standardization will enhance both instruction as well as support, with faculty and InfoTech staff needing to become familiar with only one layout.

The Classroom Technology Project was a direct response to expressed needs by UMHB faculty to have appropriate technology resources in the classroom. The project is also a tactical activity related to UMHB Strategic Planning Goal VI (h): *Provide adequate technological resources across campus.*

Academic Technology Support Specialist, Sylvia Low, shows off the new instructor stations that are being installed in 28 classrooms around campus.

Each classroom upgrade will include a teaching station with pc, dvd, vcr, and audio, as well as a ceiling mounted data projector and new whiteboard.



Why Pay More?

Interested in getting the Microsoft Office suite of programs or a Dell computer but the price seems out of reach?

Thanks to a special arrangement between UMHB and its vendors, you can enjoy significant discounts on a variety of popular hardware and software.

UMHB's participation in the Dell University Program can net you savings of up to 12% on personal computing equip-

ment. To find out more, visit www.dell.com/umhb. Or you may call 1-888-987-3355 and reference the following UMHB Member ID: US 29741762.

Or if productivity software is your thing, check out our online brochure about savings for both PC and Mac users: www.umhb.edu/files/

[technology/campus tech flyer.pdf](#)

For example, Microsoft Office 2007 Professional lists for around \$400. But members of the UMHB community can purchase it for only \$84.85.



“CELT is essential to our mission of being a Christ-centered learning community.”

**-Dr. Graham Hatcher
UMHB Provost and
Vice President of
Administrative &
Academic Affairs**

**CELT is the new
Center for Excellence
in Learning &
Teaching. It is housed
in the Library and
under the direction of
Dr. Mary Last**

CELT to Coordinate Faculty Development

The Center for Excellence in Learning and Teaching (CELT) has been established in the Townsend Memorial Library to enhance faculty development opportunities.

The CELT complex will house a 12-computer workstation learning lab, a 24-seat teaching lab, a faculty workspace, and the director's office.

Dr. Mary Last has been appointed the Director of CELT, in addition to her duties as a faculty member in the Business

Information Technology & Systems program.

InfoTech's Academic Technology Support Specialist, Sylvia Low, will collaborate with Dr. Last to provide training

Information about CELT training workshops can be found on the InfoTech Training Workshops page at: <http://www.umhb.edu/resources/technology/workshops.html>

Dr. Graham Hatcher, Provost and Vice President for Administrative and Academic Affairs, notes that “CELT is essential to our mission of being a Christ-centered learning community.”

Establishing CELT represents a realized objective of the UMHB Strategic Planning Goal of *Enriching Our Faculty and Staff*.

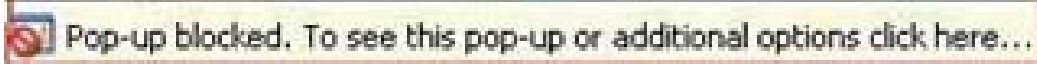
For more information, contact Mary Last at mlast@umhb.edu.



Dr. Mary Last, Director of CELT

on and follow-up support for faculty wishing to use the Learning Management System (LMS) portion of myCampus.

Popup Blocker Tips n Tricks



Do you use a popup blocker when you surf the web?

Many web visitors, perhaps even most of them, block those extra, unwanted windows these days and don't think twice about it. Popup blockers are not only available as plug-ins offered by sites such as Google and Yahoo!, they're now a standard feature on the most recent generation or two of web browsers.

But not all popups are bad. Educational, government agency and other non-commercial web sites occasionally use them to enable interactive features on their sites. By blocking popups, you lose full access to these features and create more inconvenience than you save yourself.

At UMHB, for instance, people who use CMS to update departmental web sites report error messages when they try to use certain tools while their popup blockers are turned on.

Here's how to enable popups at sites you visit frequently and know are safe from those annoying ads:

In Internet Explorer:

In the browser menu, go to **Tools > Internet Options** and click the **Privacy** tab on the dialog box that comes up. At the bottom you'll see the **Block Popups** check box. Click on the **Settings** button next to it, and a second dialog box will come up. Where it says **Address of Web site to allow**, add the URL (such as <http://www.umhb.edu>), then click the **Add** button.

When you're done adding sites, click **Close**, then click **OK** on the original dialog box.

In Mozilla Firefox:

In the browser menu, go to **Tools > Options** and click the **Web Features** icon on the dialog box that comes up.

Next to the **Block Popup Windows** check box there is a button that says **Allowed Sites**. Click on it and a second dialog box will come up. Add the sites you want to allow, click **OK** on each of the dialog boxes.

Office 2007 Rollout

During the summer and early part of the fall 2007 semester, InfoTech is rolling out Microsoft's latest productivity suite, Office 2007, on faculty, staff, and lab computers.

Office 2007 offers users a brand new look and feel that makes finding what you want to do much easier than in previous versions.

A key feature in this new look is what Microsoft calls the "ribbon." The ribbon represents a new way of laying out program features based on feedback from users like you and me.

Another new component of Office 2007 is the "Microsoft Office Button." Don't be fooled by this icon: it's more than Window dressing!



The Microsoft Office Button allows you to do many things that the "File" menu did in earlier versions of Office applications, such as Save, Print, and Close. It is also the gateway to performing other tasks such as assigning permissions and quickly moving the document to another folder.

Visit InfoTech's Office 2007

Lifesavers web page for links to easy-to-use interactive guides and tutorials:

<http://www.umhb.edu/resources/technology/resources/office2007/lifesavers.html>



Are you new to Office 2007 and need support at your fingertips?

Visit InfoTech's Office 2007 Lifesavers web page for links to easy-to-use interactive guides and tutorials:

<http://www.umhb.edu/resources/technology/resources/office2007/lifesavers.html>

For the latest technology training workshops, visit: <http://www.umhb.edu/resources/technology/workshops.html>

Did You Know?

In an effort to respond to the growing demand for bandwidth, UMHB recently *quadrupled* the size of our Internet pipe available for students, faculty, and staff.

Need tutorials, guides, and other resources?

Check out the InfoTech Resources Page at:

<http://www.umhb.edu/resources/technology/resources>

InfoTech would like to congratulate **Chris Webster**, whose position was recently re-classified from Web Services Engineer to Webmaster to reflect the increasing skills and responsibilities of the position and the growing emphasis on the UMHB web presence.

Got Feedback?

Let's hear from you! Email us at infotech@umhb.edu with your comments, suggestions, and ideas

Controlling P2P a Hot Topic on College Campuses

Over the past several months, student use of Peer-to-Peer (P2P) file sharing applications has become a hot topic on college campuses nationwide.

The Recording Industry Association of America (RIAA) has launched an aggressive campaign to flesh out and prosecute illegal song and movie swappers.

Among others, the University of Ohio has been particularly hard hit. In early 2007 the RIAA sent more than 80 pre-litigation letters to students on that campus.

In an effort to comply with RIAA directives and to maximize bandwidth for all campus users, UMHB has implemented a network management device

that curbs P2P file sharing applications such as BitTorrent, Gnutella and others. By throttling P2P on campus, UMHB is taking a proactive stance and following the lead of other leading universities. Institutions that have not implemented devices to block P2P will likely soon be required to do so or risk being liable for their students' illegal P2P activity.

Steven Marks, general counsel for the RIAA recently noted: "While our lawsuits three years ago initially focused on egregious infringers (those with hundreds of files available), today we do not have any minimum amount of files in order to move forward with a lawsuit."

One open question for higher education is the ways in which P2P can

be used for legitimate purposes. Debate is expected to continue for some time on this issue.

Follow this topic and other higher education technology issues on the web at: <http://chronicle.com/wiredcampus>

For a primer on the RIAA's pre-litigation letter and what users need to know, see materials prepared by Cornell University at: <http://www.cit.cornell.edu/policy/memos/riaa.html>



gnutella.com

AVP Corner... Welcome to the first installment of "What's Up with InfoTech?" We look forward to sharing some of our projects with you and keeping you up-to-date with technology at UMHB. For example, during the summer and first part of fall 2007, InfoTech staff installed more than 700 19" flat panel monitors; outfitted 28 classrooms with new technologies; rolled out Office 2007 to faculty, staff, and administrators; quadrupled the bandwidth available on campus; and reached more than 400 students through Success in Academics classes; In addition, this fall we will be experimenting with expanded helpdesk hours during weekday evenings. Call us at 254-295-4658 and let us assist you. Also, check out our new online resources at: <http://www.umhb.edu/resources/technology.html>

Best regards,

Marshall Edson

Associate VP for Technology