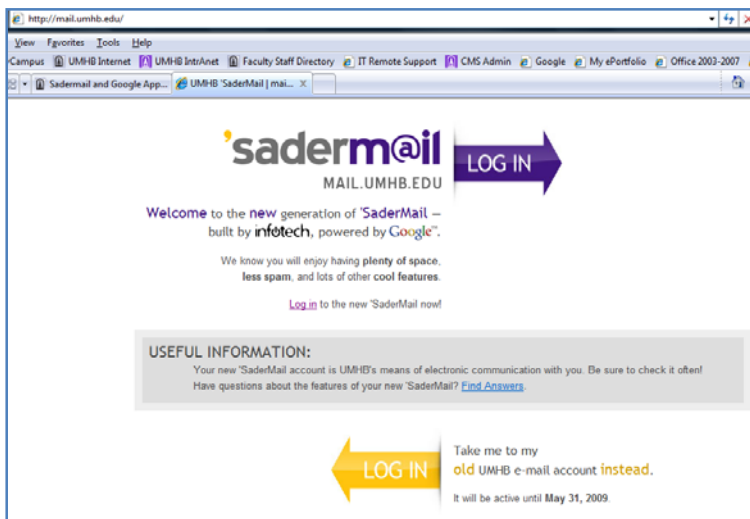


Step One:

First, Direct your browser to <http://mail.umhb.edu>.

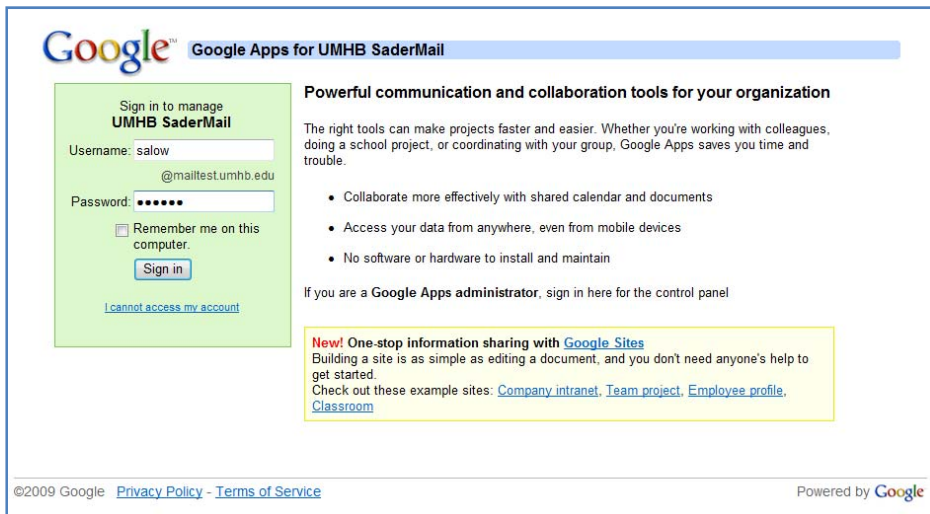
Click the **Purple Login Arrow** (to get to the new Sadermail login screen) or the **Yellow Login Arrow** (to go to your old Sadermail account, which will be available to you until May 31, 2009, in case you've got stuff in there you want to forward to your new Sadermail account.)



Step Two:

In this tutorial, we'll click on the Purple Login Arrow, because we want to activate our new Sadermail.

At the login screen, enter your Sadermail username (same username you have been using). For most of you, that's your first initial + middle initial + last name. Next, enter the password (the first time you login it will be that last 6 digits of your SSN). If you are an international student or don't have a social security number, your password will initially be your UMHB student ID number.



Step Three:

The first time you log in, you will need to create a new password (make a note of it!), re-enter it for confirmation, type the letters you see to verify that you're not a robot, and click "I accept. Create my account."

sadermail MAIL.UMHB.EDU Welcome to University of Mary Hardin-Baylor

Setup your account for University of Mary Hardin-Baylor

Your University of Mary Hardin-Baylor account will give you access to the hosted services enabled for your domain.

Name: Patrick Eidson

Login name: pmeidson@mail.umhb.edu

Choose a password: Minimum of 6 characters in length. [Password strength:](#) _____

Re-enter password:

Language: English (US)

Type the characters you see in the picture below.

Letters are not case sensitive

Terms of service: Review the Terms of Service below. [Printable Version](#)

Google Terms of Service

Welcome to Google! By using Google's products, software, services or web sites ("Google services"), you agree to the following terms and conditions, and any policies, guidelines or amendments thereto that may be presented to you from time to time, including but not limited to:

By clicking "I accept" below you are agreeing to the [Terms of Service](#) above and both the [Program Policy](#) and the [Privacy Policy](#).

Also remember that Google Apps is offered in conjunction with your domain administrator and that administrator may have access to your account information including your email. Your domain administrator's use of your information is governed by its privacy policy.

Conclusion:

That's it! Just click on the email icon on the right to begin using your new Sadermail account

Start Page:

Gmail/Sadermail:

iGoogle for Sadermail:

