

CAREER SERVICES

TOPICS & RESOURCES for Faculty and the Classroom



Class Presentations / Absent Professor Visits

- Career Planning for 4 Years
- Cover Letter & Resume Tips
- Handshake & Linked-In
- Interviewing Do's & Don'ts
- Networking & Job Searches



Student Class or Capstone Assignments for Semester

- Visit the Career Center
- Schedule an appointment in the Career Center for the following:
 - Focus 2 Interest & Skills Assessment
 - Resume Draft & Review
 - Mock Interviews & Critique
 - Features of Handshake & setting up Profile
 - Attend Job Fair or Career Workshop
 - Apply for the Mentor Belton program



Additional Career Development Resources from the Career Center

- What Can I Do with this Major?
- NACE Career Readiness Competencies
- Candid Career Videos
- Career Center Career Guide
- UMHB 4100 Career Planning & Coaching 1 Hr. Credit Course
- Mentor Belton Program
- Interview Rooms Available for Virtual Interviews

[Services available to all undergraduate and graduate programs!]



CONTACT CAREER SERVICES for additional information
careerservices@umhb.edu | 254-295-4691

<https://www.umhb.edu/resources/career-services/home>

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UNIVERSITY OF MARY HARDIN-BAYLOR

CAREER CENTER | MABEE STUDENT SUCCESS CENTER | ROOM 202